



Regional Multiple Listing Service, Inc.

# MULTI FAMILY DATA INPUT FORM

Page 1 of 10

\*Indicates a required field ++Indicates a conditional field P Indicates a private field

Gray number indicates maximum number of characters allowed for the field. Example: 23.

Parenthetical number indicates maximum number of checkbox selections allowed. Example: (MAX 2).

Supplement Forms available: Auction, Amenities, Green/Energy, Townhouse/Planned Community, and Water Rights.

ML#   
 SYSTEM ASSIGNED

<b>*PROPERTY TAX ID #1</b> 23		<b>PROPERTY TAX ID #2</b> 23		<b>PROPERTY TAX ID #3</b> 23	
<b>*AREA</b> 3	<b>*PRICE TYPE</b> <input type="checkbox"/> Auction <input type="checkbox"/> List Price <input type="checkbox"/> Range Price	<b>++MIN PRICE</b> 8		<b>*LIST / MAX PRICE</b> 8	
<b>ADDRESS</b>					<b>CC&amp;R</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
NUMBER 6 DIR. 2		*STREET 20		SUFFIX 4	QUAD. 2
<b>*COUNTY</b> 10		<b>*CITY</b> 20		<b>*ZIP</b> 5 + 4 4	
<b>*LEGAL</b> 104					
<b>NEIGHBORHOOD / BUILDING</b> 30		<b>*PLIST TYPE</b> (MAX 1) <input type="checkbox"/> Exclusive Agency (EA) <input type="checkbox"/> Exclusive Right to Sell (ER)		<b>*LIMITED REPRESENTATION</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>*OFFERS/ NEGO INSTRUCTIONS</b> (MAX 1) <input type="checkbox"/> Call Seller's Agent <input type="checkbox"/> See Documents		<b>OPPORTUNITY ZONE</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>*ZONING</b> 7	
<b>*ELEMENTARY SCHOOL #1</b> 15		<b>*MIDDLE SCHOOL #1</b> 15		<b>*HIGH SCHOOL #1</b> 15	
<b>ELEMENTARY SCHOOL #2</b> 15		<b>MIDDLE SCHOOL #2</b> 15		<b>HIGH SCHOOL #2</b> 15	
<b>GENERAL</b>	<b>*LOT SIZE</b> (MAX 1) <input type="checkbox"/> 0-2,999SF <input type="checkbox"/> 3K-4,999SF <input type="checkbox"/> 5K-6,999SF <input type="checkbox"/> 7K-9,999SF <input type="checkbox"/> 10K-14,999SF <input type="checkbox"/> 15K-19,999SF			<input type="checkbox"/> 20K-.99AC <input type="checkbox"/> 1-2.99AC <input type="checkbox"/> 3-4.99AC <input type="checkbox"/> 5-6.99AC <input type="checkbox"/> 7-9.99AC <input type="checkbox"/> 10-19.99AC	
	<input type="checkbox"/> 20-49.99AC <input type="checkbox"/> 50-99.99AC <input type="checkbox"/> 100-199.99AC <input type="checkbox"/> 200AC+			<b>++#ACRES</b> 5.2 *REQUIRED IF LOT SIZE >= 1 ACRE	
	<b>WATERFRONT</b> (MAX 2) <input type="checkbox"/> Bay Front <input type="checkbox"/> Creek <input type="checkbox"/> Lake <input type="checkbox"/> Ocean Front			<input type="checkbox"/> River Front <input type="checkbox"/> Seasonal <input type="checkbox"/> Other	
	<b>LOT DIMENSIONS</b> 20			<b>SELLER DISCLOSURE</b> (MAX 1) <input type="checkbox"/> Disclosure <input type="checkbox"/> Exempt	
<b>BODY OF WATER NAME</b> 20					
<b>LOT DESCRIPTION</b> (MAX 6) <div><div><input type="checkbox"/> Airstrip <input type="checkbox"/> Bluff <input type="checkbox"/> Brush <input type="checkbox"/> Claim-Mineral Right/Mine <input type="checkbox"/> Cleared <input type="checkbox"/> Commons <input type="checkbox"/> Corner Lot <input type="checkbox"/> Cul-de-sac <input type="checkbox"/> Divide By Road <input type="checkbox"/> Flag Lot <input type="checkbox"/> Flood Zone <input type="checkbox"/> Gated <input type="checkbox"/> Gentle Sloping <input type="checkbox"/> Golf Course</div><div><input type="checkbox"/> Green Belt <input type="checkbox"/> Hilly <input type="checkbox"/> Irrigated/Irrigation Equipment <input type="checkbox"/> Leased Land <input type="checkbox"/> Level <input type="checkbox"/> Light Rail <input type="checkbox"/> Merchantable Timber <input type="checkbox"/> Ocean Beach 1/4 Mile or Less <input type="checkbox"/> Orchard <input type="checkbox"/> On Busline <input type="checkbox"/> Pasture <input type="checkbox"/> Pond <input type="checkbox"/> Private <input type="checkbox"/> Private Road</div><div><input type="checkbox"/> Public Road <input type="checkbox"/> Reproduced Timber <input type="checkbox"/> Road Maintenance Agreement <input type="checkbox"/> Seasonal <input type="checkbox"/> Secluded <input type="checkbox"/> Sloped <input type="checkbox"/> Solar <input type="checkbox"/> Stream <input type="checkbox"/> Street Car <input type="checkbox"/> Terraced <input type="checkbox"/> Trees <input type="checkbox"/> Wooded</div></div>					

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ML#  SYSTEM ASSIGNED

ADDRESS 

## GENERAL

## VIEW (MAX 3)

- |                                       |   |                                      |
|---------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Bay          | <input type="checkbox"/> Mountain(s)    | <input type="checkbox"/> Territorial |
| <input type="checkbox"/> City         | <input type="checkbox"/> Ocean          | <input type="checkbox"/> Trees/Woods |
| <input type="checkbox"/> Creek/Stream | <input type="checkbox"/> Park/Greenbelt | <input type="checkbox"/> Valley      |
| <input type="checkbox"/> Dunes        | <input type="checkbox"/> Pond           | <input type="checkbox"/> Vineyard    |
| <input type="checkbox"/> Golf Course  | <input type="checkbox"/> River          |                                      |
| <input type="checkbox"/> Lake         | <input type="checkbox"/> Seasonal       |                                      |

## SQUARE FOOTAGE

NOTE: TOTAL SQUARE FOOTAGE IS AS REPORTED BY THE SELLER'S BROKER. FOR SOURCE OF INFORMATION AND DESCRIPTION OF SQUARE FOOTAGE, CONTACT THE SELLER'S BROKER.

## \*YEAR BUILT YYYY

## \*PROPERTY CONDITION (MAX 1)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Approximately | <input type="checkbox"/> New Construction           | <input type="checkbox"/> Updated/Remodeled |
| <input type="checkbox"/> Build to Suit | <input type="checkbox"/> Proposed                   | <input type="checkbox"/> Unknown           |
| <input type="checkbox"/> Converted     | <input type="checkbox"/> Register of Historic Homes |  |
| <input type="checkbox"/> Existing      | <input type="checkbox"/> Restored                   |  |
| <input type="checkbox"/> Fixer         | <input type="checkbox"/> Under Construction         |  |

## # STORIES 2

## \*# OF UNITS 3

## UNREINFORCED MASONRY BUILDING? (MAX 1)

- ☐
- Yes
- 
- ☐
- No
- 
- ☐
- Unknown
- 
- ☐
- N/A

## APPROX BLDG SQFT 6

PARKING 4  
# OF SPACES

#GARAGE 1  
# CARS

## BUILDING INFORMATION

## ROOF (MAX 3)

- |                                      |                                   |                                     |
|--------------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Built-Up    | <input type="checkbox"/> Membrane | <input type="checkbox"/> Slate      |
| <input type="checkbox"/> Composition | <input type="checkbox"/> Metal    | <input type="checkbox"/> Tar/Gravel |
| <input type="checkbox"/> Fiberglass  | <input type="checkbox"/> Rubber   | <input type="checkbox"/> Tile       |
| <input type="checkbox"/> Flat        | <input type="checkbox"/> Shake    | <input type="checkbox"/> Other      |
| <input type="checkbox"/> Green Roof  | <input type="checkbox"/> Shingle  |                                     |

## ROAD SURFACE (MAX 2)

- |                                   |   |
|-----------------------------------|---|
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Pervious Pavement    |
| <input type="checkbox"/> Dirt     | <input type="checkbox"/> Road Splits Property |
| <input type="checkbox"/> Gravel   | <input type="checkbox"/> Unimproved           |
| <input type="checkbox"/> Paved    | <input type="checkbox"/> Other                |

## PARKING FEATURES (MAX 2)

- |                                   |   |  |
|-----------------------------------|---|--|
| <input type="checkbox"/> Assigned | <input type="checkbox"/> Garage Door Opener | <input type="checkbox"/> Paved             |
| <input type="checkbox"/> Attached | <input type="checkbox"/> Guest              | <input type="checkbox"/> RV Access/Parking |
| <input type="checkbox"/> Carport  | <input type="checkbox"/> Leased             | <input type="checkbox"/> RV Storage        |
| <input type="checkbox"/> Covered  | <input type="checkbox"/> Off Site           | <input type="checkbox"/> Secured           |
| <input type="checkbox"/> Detached | <input type="checkbox"/> Off Street         | <input type="checkbox"/> None              |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> On Street          |  |
| <input type="checkbox"/> Garage   | <input type="checkbox"/> Open               |  |

## STORAGE (MAX 2)

- |                                   |   |                                 |
|-----------------------------------|---|---------------------------------|
| <input type="checkbox"/> Attached | <input type="checkbox"/> Deck                     | <input type="checkbox"/> Locked |
| <input type="checkbox"/> Attic    | <input type="checkbox"/> Garage(s)                | <input type="checkbox"/> None   |
| <input type="checkbox"/> Basement | <input type="checkbox"/> Individual Storage Units |                                 |

## BASEMENT (MAX 3)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Crawl Space    | <input type="checkbox"/> Full Basement                       | <input type="checkbox"/> Storage Space |
| <input type="checkbox"/> Daylight       | <input type="checkbox"/> Partial Basement                    | <input type="checkbox"/> Unfinished    |
| <input type="checkbox"/> Dirt Floor     | <input type="checkbox"/> Partially Finished                  | <input type="checkbox"/> None          |
| <input type="checkbox"/> Exterior Entry | <input type="checkbox"/> Separate Living Quarters/Apartment/ | <input type="checkbox"/> Other         |
| <input type="checkbox"/> Finished       | Accessory Dwelling Unit                                      |  |

## FOUNDATION (MAX 3)

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> Block              | <input type="checkbox"/> Slab      |
| <input type="checkbox"/> Concrete Perimeter | <input type="checkbox"/> Stem Wall |
| <input type="checkbox"/> Pillar/Post/Pier   | <input type="checkbox"/> None      |
| <input type="checkbox"/> Skirting           | <input type="checkbox"/> Other     |

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ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

BUILDING INFORMATION

\*EXTERIOR DESCRIPTION (MAX 6)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Aluminium                      | <input type="checkbox"/> Lap Siding            | <input type="checkbox"/> T-111 Siding                  |
| <input type="checkbox"/> Asbestos                       | <input type="checkbox"/> Log                   | <input type="checkbox"/> Tongue and Groove             |
| <input type="checkbox"/> Block                          | <input type="checkbox"/> Metal Siding          | <input type="checkbox"/> Unreinforced Masonry Building |
| <input type="checkbox"/> Board & Batten Siding          | <input type="checkbox"/> Oriented Strand Board | <input type="checkbox"/> Vinyl Siding                  |
| <input type="checkbox"/> Brick                          | <input type="checkbox"/> Panel                 | <input type="checkbox"/> Wood Composite                |
| <input type="checkbox"/> Cedar                          | <input type="checkbox"/> Plywood               | <input type="checkbox"/> Wood Siding                   |
| <input type="checkbox"/> Cultured Stone                 | <input type="checkbox"/> Shake Siding          | <input type="checkbox"/> Other                         |
| <input type="checkbox"/> Exterior Insulated Foam System | <input type="checkbox"/> Shingle Siding        |  |
| <input type="checkbox"/> Fiber Cement                   | <input type="checkbox"/> Stone                 |  |
| <input type="checkbox"/> Hard Concrete Stucco           | <input type="checkbox"/> Stucco                |  |

SECURITY FEATURES (MAX 4)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Entry                 | <input type="checkbox"/> Limited Access  | <input type="checkbox"/> Security System Leased |
| <input type="checkbox"/> Fire Escape           | <input type="checkbox"/> Security Gate   | <input type="checkbox"/> Security System Owned  |
| <input type="checkbox"/> Fire Sprinkler System | <input type="checkbox"/> Security Guard  | <input type="checkbox"/> Sidewalk               |
| <input type="checkbox"/> Handicap Access       | <input type="checkbox"/> Security Lights | <input type="checkbox"/> None                   |
| <input type="checkbox"/> Intercom Entry        | <input type="checkbox"/> Security System | <input type="checkbox"/> Unknown                |

COMMON AMENITIES (MAX 3)

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> All Landscaping        | <input type="checkbox"/> Gym                   | <input type="checkbox"/> Satellite TV |
| <input type="checkbox"/> Athletic Court         | <input type="checkbox"/> Lap Pool              | <input type="checkbox"/> Sauna        |
| <input type="checkbox"/> Basketball Court       | <input type="checkbox"/> Laundry               | <input type="checkbox"/> Spa/Hot Tub  |
| <input type="checkbox"/> Central Air            | <input type="checkbox"/> Pool                  | <input type="checkbox"/> Tanning Beds |
| <input type="checkbox"/> Commons                | <input type="checkbox"/> Racquetball           | <input type="checkbox"/> Tennis Court |
| <input type="checkbox"/> Front Yard Landscaping | <input type="checkbox"/> Recreation Facilities | <input type="checkbox"/> Weight Room  |

UNIT FEATURES

- |                     |                 |                     |
|---------------------|-----------------|---------------------|
| Air Conditioning    | Microwave       | Washer/Dryer Hookup |
| Built-in Dishwasher | Range           | Window Coverings    |
| Deck                | Refrigerator    | Wood Floors         |
| Disposal            | Storage         | Wood Stove          |
| Fireplace           | Trash Compactor |                     |
| Furnished           | Unfurnished     |                     |
| Hardwood Floors     | Washer/Dryer    |                     |

DESCRIPTION OF UNITS

GROUP 1

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
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EACH UNIT FEATURES (MAX 10)

GROUP 2

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
-----------------------------------	------------------------------------	---------------------------------	---------------------------------------	----------------------------------

EACH UNIT FEATURES (MAX 10)



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ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

## UNIT FEATURES

Air Conditioning  
Built-in Dishwasher  
Deck  
Disposal  
Fireplace  
Furnished  
Hardwood Floors

Microwave  
Range  
Refrigerator  
Storage  
Trash Compactor  
Unfurnished  
Washer/Dryer

Washer/Dryer Hookup  
Window Coverings  
Wood Floors  
Wood Stove

DESCRIPTION OF UNITS

GROUP 3

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
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EACH UNIT FEATURES (MAX 10)

GROUP 4

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
-----------------------------------	------------------------------------	---------------------------------	---------------------------------------	----------------------------------

EACH UNIT FEATURES (MAX 10)

GROUP 5

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
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EACH UNIT FEATURES (MAX 10)

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SELLER(S) INITIALS

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# MULTI FAMILY DATA INPUT FORM

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ML# \_\_\_\_\_  
SYSTEM ASSIGNED \_\_\_\_\_

ADDRESS \_\_\_\_\_

## UNIT FEATURES

Air Conditioning  
Built-in Dishwasher  
Deck  
Disposal  
Fireplace  
Furnished  
Hardwood Floors

Microwave  
Range  
Refrigerator  
Storage  
Trash Compactor  
Unfurnished  
Washer/Dryer

Washer/Dryer Hookup  
Window Coverings  
Wood Floors  
Wood Stove

DESCRIPTION OF UNITS	GROUP 6	QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
		EACH UNIT FEATURES (MAX 10)				
	GROUP 7	QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
		EACH UNIT FEATURES (MAX 10)				
GROUP 8	QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>	
	EACH UNIT FEATURES (MAX 10)					

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ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

**UNIT FEATURES**

Air Conditioning	Microwave	Washer/Dryer Hookup
Built-in Dishwasher	Range	Window Coverings
Deck	Refrigerator	Wood Floors
Disposal	Storage	Wood Stove
Fireplace	Trash Compactor	
Furnished	Unfurnished	
Hardwood Floors	Washer/Dryer	

DESCRIPTION OF UNITS

GROUP 9

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
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**EACH UNIT FEATURES** (MAX 10)

GROUP 10

QUANTITY OF UNITS <sup>3</sup>	NUMBER OF BEDROOMS <sup>1</sup>	BATHS FB . PB <sup>1.1</sup>	CURRENT MONTH RENT \$ <sup>4</sup>	APPROX SQFT/UNIT <sup>4</sup>
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**EACH UNIT FEATURES** (MAX 10)

**OCCUPANCY TYPES** (MAX 4)

<input type="checkbox"/> Leased	<input type="checkbox"/> Vacant
<input type="checkbox"/> Month To Month	<input type="checkbox"/> Other
<input type="checkbox"/> Subsidy	

**TYPE OF INTERNET** (MAX 2)

<input type="checkbox"/> Cable	<input type="checkbox"/> Satellite
<input type="checkbox"/> DSL	<input type="checkbox"/> Other
<input type="checkbox"/> Fiber Optics	

**\*RENT INCLUDES** (MAX 6)

<input type="checkbox"/> Cable TV	<input type="checkbox"/> Heat	<input type="checkbox"/> Trash Collection
<input type="checkbox"/> Electricity	<input type="checkbox"/> Maintenance Grounds	<input type="checkbox"/> Water
<input type="checkbox"/> Gas	<input type="checkbox"/> Sewer	<input type="checkbox"/> None

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SELLER(S) INITIALS

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\*Indicates a required field   ++Indicates a conditional field   P Indicates a private field

ML# \_\_\_\_\_ ADDRESS \_\_\_\_\_

SYSTEM ASSIGNED

\*XSTR/DIR 100

PPRIVATE  
(MAX 1,000  
CHARS)

PUBLIC  
(MAX 2,000  
CHARS)

PUBLIC REMARKS INTENDED FOR PUBLIC VIEWING. CONFIDENTIAL INFORMATION SHOULD BE EXCLUDED.

NO PERSONAL PROMOTION OR BROKER/OWNER CONTACT INFORMATION ALLOWED IN THIS SECTION.

REMARKS

ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

INTERNET

**AUTHORIZATION TO POST ON  
PUBLIC INTERNET SITES:**

**\*LISTING** ☐ Yes  
☐ No

**\*PROPERTY ADDRESS** ☐ Yes  
(WHERE PERMITTED) ☐ No

**DISABLE SPECIFIC VOW AND  
IDX FUNCTIONALITY:**

**DISABLE 3RD PARTY COMMENTS** ☐ Yes  
☐ No

**DISABLE AVM** ☐ Yes  
☐ No

VIDEO / VIRTUAL TOUR

NO PERSONAL PROMOTION OR BROKER/OWNER  
CONTACT INFORMATION ALLOWED IN THE  
VIRTUAL OR VIDEO TOUR(S).

**VIDEO / VIRTUAL TOUR MEDIA TYPE #1**  
☐ 3-D Tour ☐ Video ☐ Other  
☐ Photo Slide Show ☐ Virtual

**VIDEO / VIRTUAL DESCRIPTION #1** 25

**VIDEO / VIRTUAL TOUR URL #1** 500

**VIDEO / VIRTUAL TOUR MEDIA TYPE #2**  
☐ 3-D Tour ☐ Video ☐ Other  
☐ Photo Slide Show ☐ Virtual

**VIDEO / VIRTUAL DESCRIPTION #2** 25

**VIDEO / VIRTUAL TOUR URL #2** 500

**VIDEO / VIRTUAL TOUR MEDIA TYPE #3**  
☐ 3-D Tour ☐ Video ☐ Other  
☐ Photo Slide Show ☐ Virtual

**VIDEO / VIRTUAL DESCRIPTION #3** 25

**VIDEO / VIRTUAL TOUR URL #3** 500

UTILITIES

**COOL** (MAX 2)

☐ Air Conditioning Ready ☐ Exhaust Fan ☐ Wall Unit(s)  
☐ Central Air ☐ Heat Exchanger ☐ Window Unit(s)  
☐ EnergyStar Air Conditioning ☐ Heat Pump ☐ None  
☐ Evaporative Cooling ☐ Mini Split ☐ Other

**HOT WATER** (MAX 2)

☐ Electricity ☐ Propane ☐ Tank  
☐ ENERGY STAR Qualified Equipment ☐ Recirculating ☐ Tankless  
☐ Gas ☐ Solar Hot Water

**\*HEAT** (MAX 3)

☐ Active Solar ☐ Gravity ☐ Radiant  
☐ Baseboard ☐ Heat Exchanger ☐ Wall Furnace  
☐ Ceiling ☐ Heat Pump ☐ Wall Heater  
☐ Ductless ☐ Hot Water ☐ Wood Stove  
☐ ENERGY STAR Qualified Equipment ☐ Hydronic Floor ☐ Zoned  
☐ Floor Furnace ☐ Laser Oil Stove ☐ None  
☐ Forced Air ☐ Leased ☐ Other  
☐ Forced Air - 90% ☐ Mini Split  
☐ Forced Air - 95+% ☐ Passive Solar  
☐ Gas Stove ☐ Pellet Stove

**\*FUEL** (MAX 2)

☐ Electricity ☐ Propane ☐ Wood Burning  
☐ Gas ☐ Solar ☐ None  
☐ Geothermal ☐ Solar Off Grid ☐ Other  
☐ Oil ☐ Solar Supplemental

**\*WATER** (MAX 2)

☐ Cistern ☐ Public Water ☐ Spring  
☐ Community ☐ Shallow Well ☐ Well  
☐ Private ☐ Shared Well ☐ Other

**\*SEWER** (MAX 2)

☐ Cesspool ☐ Public Sewer ☐ Standard Septic  
☐ Community ☐ Sand Filtered ☐ Other  
☐ Pressure Distribution System ☐ Septic Tank  
☐ Public Available ☐ Shared Septic



ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

INCOME / EXPENSE

<b>*ACTUAL GROSS INCOME \$<sup>7</sup></b> (ANNUAL)	<b>*ACTUAL NET INCOME \$<sup>7</sup></b> (ANNUAL - BEFORE DEBT SERVICE)	<b>*ACTUAL OPERATING EXPENSES \$<sup>7</sup></b> (ANNUAL - INCLUDING TAXES / NOT INCLUDING DEBT SERVICE)
<b>PROJECTED GROSS INCOME \$<sup>7</sup></b> (ANNUAL)	<b>PROJECTED NET INCOME \$<sup>7</sup></b> (ANNUAL)	<b>PROJECTED OPERATING EXPENSES \$<sup>7</sup></b> (ANNUAL)
<b>CAP RATE<sup>4.2</sup></b> (NET INCOME DIVIDED BY LIST PRICE)		<b>GROSS RENT MULTIPLIER<sup>4.2</sup></b> (LIST PRICE DIVIDED BY GROSS INCOME - SYST CALC'D)
<b>INVESTOR INFO (MAX 4)</b> <input type="checkbox"/> According To Accountant <input type="checkbox"/> Leases <input type="checkbox"/> Tax Returns Available <input type="checkbox"/> According To Owner <input type="checkbox"/> Maintenance Records Available <input type="checkbox"/> Utility Records Available <input type="checkbox"/> Annual Property Operation Data <input type="checkbox"/> Profit & Loss Statement <input type="checkbox"/> Incomplete <input type="checkbox"/> Rent Records		

FINANCIAL

<b>*PROPERTY TAX PER YEAR \$<sup>6.2</sup></b>	<b>PROPERTY TAX YEAR YYYY</b>	<b>P SPECIAL ASSESSMENT BALANCE \$<sup>7.2</sup></b>
<b>*P TAX DEFERRAL</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>++P TAX DEFERRAL DESCRIPTION<sup>15</sup></b> IF TAX DEFERRAL = YES	
<b>*SHORT SALE</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>*3RD PARTY TO TRANSACTION</b> SALE REQUIRES APPROVAL OF 3RD PARTY Due to Pending Foreclosure, Relo, Bank Trustee, etc. <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>*BANK OWNED / REO</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>P PRE-APPROVED SHORT SALE PRICE</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>+++P WASHINGTON STATE ONLY: BANKRUPTCY?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>HOA</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>P ESCROW PREFERENCE<sup>35</sup></b>		
<b>*TERMS (MAX 6)</b> <input type="checkbox"/> Assumable <input type="checkbox"/> FMHA Loan <input type="checkbox"/> Rehab <input type="checkbox"/> Call Seller's Agent <input type="checkbox"/> Ground Lease <input type="checkbox"/> State GI Loan <input type="checkbox"/> Cash <input type="checkbox"/> Lease Back <input type="checkbox"/> Trade <input type="checkbox"/> Contract <input type="checkbox"/> Lease Option <input type="checkbox"/> USDA Loan <input type="checkbox"/> Conventional <input type="checkbox"/> Low Income Loan <input type="checkbox"/> VA Loan <input type="checkbox"/> Farm Credit Service <input type="checkbox"/> No Financing <input type="checkbox"/> Other <input type="checkbox"/> FHA <input type="checkbox"/> Owner Will Carry		
<b>+++ASSUMABLE INTEREST RATE ###.###%</b> <b>*REQUIRED WHEN TERMS = ASSUMABLE</b>		<b>+++ASSUMABLE REMAINING MONTHS ENDING MM/YYYY</b> <b>*REQUIRED WHEN TERMS = ASSUMABLE</b>

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SELLER(S) INITIALS

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ML# \_\_\_\_\_  
SYSTEM ASSIGNED

ADDRESS \_\_\_\_\_

<b>*BROKER CODE</b> 6		<b>*SELLER'S OFFICE</b> 60		<b>*PHONE</b> ###-###-####		<b>FAX</b> ###-###-####	
<b>*SELLER'S AGENT ID</b> 8		<b>*SELLER'S AGENT</b> 36		<b>*PHONE</b> ###-###-####		<b>AG. CELL / TXT</b> ###-###-####	
<b>SELLER'S AGENT EMAIL</b> 80						<b>AGENT EXTENSION</b> 5	
<b>+++CO-SELLER'S BROKER CODE</b> 6		<b>CO-SELLER'S AGENT ID</b> 8		<b>+++CO-SELLER'S AGENT</b> 36		<b>+++ CO-SELLER'S PH.</b> ###-###-####	
<b>+++CO-SELLER'S AGENT EMAIL</b> 80							
<b>*LIST DATE</b> MM/DD/YYYY				<b>*PEXP DATE</b> MM/DD/YYYY			
<b>PPOSSESSION</b> (MAX 1) <input type="checkbox"/> Close Of Escrow <input type="checkbox"/> Immediate Possession <input type="checkbox"/> Negotiable				<input type="checkbox"/> Seller Rent Back <input type="checkbox"/> Subject To Tenant Rights			
<b>*PFIRPTA APPLIES</b> <input type="checkbox"/> Yes <input type="checkbox"/> No				<b>++P OREGON STATE ONLY:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>SELLER PERMANENT OREGON RESIDENT?</b>			
<b>*POWNER</b> 50						<b>PPHONE</b> ###-###-####	
<b>POWNER 2</b> 50							
<b>PMANAGER</b> 30						<b>PMANAGER PHONE</b> ###-###-####	
<div> <div> <b>*PSHOW</b> (MAX 6)  <input type="checkbox"/> 24 Hour Notice  <input type="checkbox"/> Aligned Showings  <input type="checkbox"/> Appointment Only  <input type="checkbox"/> Broker Must Accompany  <input type="checkbox"/> Call Before Showing Code  <input type="checkbox"/> Call Co-Seller's Agent  <input type="checkbox"/> Call First  <input type="checkbox"/> Call Owner  <input type="checkbox"/> Call Seller's Agent  <input type="checkbox"/> Combination Lock Box           </div> <div> <input type="checkbox"/> Do Not Distrub Tenants  <input type="checkbox"/> Email Seller's Agent  <input type="checkbox"/> Key in Seller's Office  <input type="checkbox"/> Lockbox  <input type="checkbox"/> Occupied  <input type="checkbox"/> On-Site Manager Will Show  <input type="checkbox"/> Other Lockbox - Not RMLS  <input type="checkbox"/> Other Showing Service  <input type="checkbox"/> Pet(s) on Premises  <input type="checkbox"/> Security System           </div> <div> <input type="checkbox"/> See Remarks  <input type="checkbox"/> Showing Time  <input type="checkbox"/> Subject to Inspection  <input type="checkbox"/> Text Co-Seller's Agent  <input type="checkbox"/> Text Owner  <input type="checkbox"/> Text Seller's Agent  <input type="checkbox"/> Text Tenant  <input type="checkbox"/> Under Construction  <input type="checkbox"/> Vacant           </div> </div>							

RMLS 8.24 INPUT \_\_\_\_\_

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SELLER(S) INITIALS

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BROKER / AGENT DATA