



Showing Feedback

As a listing agent you can have Aligned Showings automatically request feedback after a showing.

To set your listing in the Aligned Showings mobile application to automatically request feedback:

1. Open the Aligned Showings mobile app.
2. Select **More** from the navigation menu.
3. Select **My Listings**.
4. Select the 3 dots in the upper right corner of the listing then select **Listing Setup**.
5. In the **Showing Instructions for Showing Agent** section, enable **Allow Feedback**.

To set your listing in the Aligned Showings web application to automatically request feedback:

1. Login to Aligned Showings at alignedshowings.com.
2. Select **My Listings**.
3. Select the listing.
4. Select **Edit Details**.
5. In the **Feedback Survey** section, enable **Allow Feedback**.
6. To set up custom feedback questions, select **No** to **Use MLS default feedback survey**. You can then set up your own custom questions for the feedback survey.

One hour after a showing appointment has ended, a feedback request is sent to the showing agent. The feedback request appears in ALERTS and in the showing conversation in MESSAGES. To leave showing feedback, select the Message thread for the showing in either the Aligned Showings web or mobile app and the feedback survey is displayed. If the feedback survey is closed before it is submitted, return to the message and fill out feedback later by selecting the **Leave Feedback** link.

