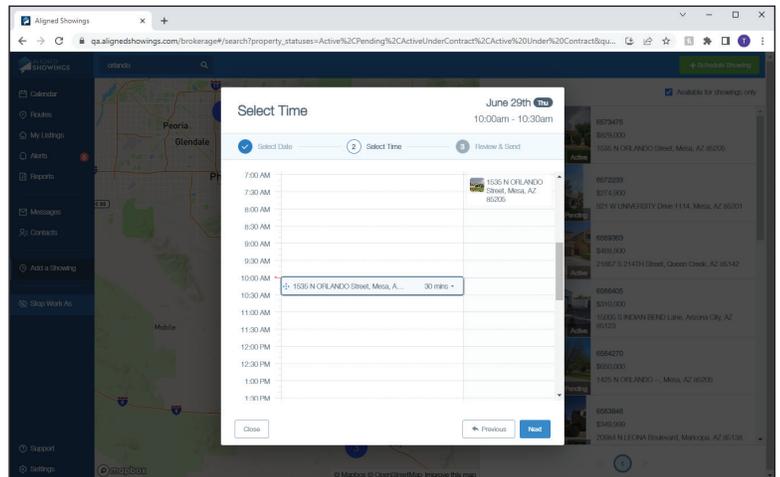


Schedule a Showing Appointment

Aligned Showings makes it easy to schedule showing appointments using either the web or mobile app.

To schedule a showing in the Aligned Showings web application:

1. Login to Aligned Showings at alignedshowings.com.
2. Select **Add a Showing**.
3. Enter the address, MLS#, or listing agent in the search bar to search for the listing, or locate the listing on the map.
4. Select the listing.
5. Select **Schedule Showing**.
6. Select the date of the showing and click **Next**.
7. Select the desired showing time.
8. Select the down arrow on the showing appointment to set the length of the showing.
9. Click **Next**.
10. Enter an optional message.
11. Select **Send** to request the showing.



To schedule a showing in the Aligned Showings mobile application:

1. Open the Aligned Showings mobile app.
2. Select **Calendar** from the navigation menu.
3. Select **+ New**.
4. Enter the address, MLS#, or listing agent in the search bar at the top to search for a listing, or select the **View in Map** tab to locate the listing on a map.
5. Select the listing.
6. Select **Schedule Showing**.
7. Select the date and time for the showing.
8. Select the length of the showing.
9. Click **Review & Send**.
10. Enter an optional message.
11. Select **Send Showing Request**.

