

Requirements for Joining RMLS™ - Individuals



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The requirements below apply if you belong to an office that already receives RMLS™ service. In order to sign up a new participating office (including sole proprietorships) please see [Document 1338](#): Requirements for Joining RMLS™ - Offices.

Real Estate Agents, Brokers, and Participant Brokers:

In order to subscribe to RMLS™, you must provide proof of meeting the following conditions:

- Licensed to conduct real estate business in the state(s) of Oregon and/or Washington
- Part of an office that is active and in good standing with any Board or Association of Realtors®
Please Note: Your Board or Association of Realtors® may require each Agent or Broker in the office to be active with the Board in order for the office to remain active. Please verify applicable rules with your office's Board or Association.

A Subscriber Registration Form and Agreement must be submitted, signed by both the subscriber and their Participant Broker.

- Use [Document 1320](#): be sure to indicate on the form if you need lockbox access and complete and include the three-page RMLS™ SentriLock SentriCard® Authorized User Agreement.

Appraisers:

In order to subscribe to RMLS™, you must provide proof of meeting the following conditions:

- Licensed to conduct appraisals in the state(s) of Oregon and/or Washington
- Part of an office that is active and in good standing as Appraiser members with any Board or Association of Realtors®. Appraiser offices that are Affiliate members of a Board or Association of Realtors® are eligible for Affiliate status only –see below.
Please Note: Your Board or Association of Realtors® may require each licensed Appraiser in the office to be active with the Board in order for the office to remain active. Please verify applicable rules with your office's Board or Association.

[Document 1341](#): Appraiser Subscriber Registration Form and Agreement must be submitted and signed by both the subscriber and the responsible Appraiser for your office.

If you would like to obtain lockbox access device service, please also submit a copy of [Document 1360](#): RMLS™ SentriLock SentriCard® Authorized User Agreement. It must be signed by the responsible Appraiser for your office.

Affiliates:

Affiliate access is available to companies that are actively engaged in real estate related businesses. Affiliates are able to access public records, sold data, and statistical reports on the RMLS*web* system, but cannot access current on-market listing data or obtain a lockbox access device.

In order to subscribe to RMLS™, you must provide proof of meeting the following conditions:

- Part of an office that is active and in good standing as Affiliate members with any Board or Association of Realtors®

[Document 1351](#): Affiliate Subscriber Registration Form and Agreement must be submitted and signed by both the subscriber and the supervising Affiliate for your office.